Consent to the Safe Use of Images (Photography and Filming)

Data Protection

In accordance with the General Data Protection Regulation 2016 and Data Protection Act 2018, all personal data, including images (photographs and films for example), must be processed fairly and lawfully. To comply with this, we are bound to issue a privacy notice and inform you when:

- Photographs and films will be taken
- Why they will be taken
- What will be done with them
- Who may see them
- Any non-obvious consequences; for example, if the image from photographs and films is going to be used on a website, in a newsletter, or on televised programme.

We will state how long we plan to keep and use the image(s) and will contact you to seek consent if we wish to use the image(s) for another reason than that expressly stated herein.

Privacy Notice

To be completed by the Parish/Religious Congregation/Organisation

Name of parish/congregation/organisation that plans to record images:	Sacred Heart & St. John the Evangelist Church		
Context for recording images:	First Communion Masses		
The purpose for recording images is:	To allow individuals not present to view the First Communion masses and to watch a recording after the event.		
Credit to be linked to images (if any):	N/A		
The planned use of these images is:	Live stream. Recording available to view on YouTube. Copies available to families.		
Use may include:	☒	Use on web pages:	Link on Parish website.
	☐	Use in the publication:	
	☐	Used to promote:	
	☐	Used commercially to:	
	☒	Other (must be specified):	YouTube live screening of service. Copy available to families.

01 July 2023
Review: July 2028
Form to be retained for 3 years after the event/activity ceases

We intend to keep these images for a period of:	1 year
This means that the images will not be used after this date*:	1st May 2028
Should you have any questions or concerns, please contact:	Andrea Hanbury andrearoe100@hotmail.com

We recognise that there are some reasons why, for their own safety and/or wellbeing, some individuals will not want their images recorded or kept and we will always respect this.

To be completed by the subject of the photo/video (this includes children where it is deemed that they understand what they are agreeing to. Parents/carers must also give consent if the child/young person is under the age of 16 years).

☐	I give my express consent to being photographed and/or filmed in the course of the activities detailed above.
☐	I understand the ways in which these photographs, films and resulting images may be used, the period of time, and manner in which they will be stored.
☐	I know that it is my right to withdraw my consent at any time, without explanation.
Signature:	
Full Name:	
Date:	

Statement of Consent of parents/carers for children and young people aged under 16 years, or person who has the legal authority e.g. lasting power of attorney for health and welfare, to make the decision on the person's behalf for young people aged 16-18 and adults who lack capacity to consent.

To be completed by the Parent / Carer

Full Name of subject of photograph:	
Date of Birth:	
Full name of person giving consent:	

Relationship to subject of the photograph:	
Work / Daytime Contact Number:	
Home / Evening Contact Number:	
Mobile Number:	
Do you have 'parental responsibility' or legal authority to provide consent?	☐ Yes ☐ No
☐ I have discussed the contents of this form with my child and we are in agreement.	
☐ I give my express consent to the person named above, being photographed and/or filmed as detailed in this form.	
☐ I understand the ways in which these photographs, films and resulting images may be used and the period of time and manner in which they will be kept.	
☐ I know that it is my right to withdraw my consent at any time, without explanation.	
Signature:	
Full Name:	
Date:	