Parish Cleaner
900-GARST

£13 per hour| Permanent | Part-time 6 HPW | Crown Rise, Garston, Watford, WD25 | Closing date | Interview date to be confirmed

About the Role

Garston Parish is seeking a reliable and conscientious Cleaner / Housekeeper to help maintain a clean, welcoming, and well-presented environment across the Presbytery and Parish Centre. This is an important role supporting the parish community and ensuring that parish facilities remain welcoming for clergy, parishioners, visitors, and community groups.

The successful candidate will be responsible for a range of cleaning and housekeeping duties, including caring for clergy accommodation, communal areas, parish offices, and parish centre facilities.

Key Responsibilities

- Clean and maintain clergy accommodation, bathrooms, bedrooms, corridors, and communal living areas.
- Carry out laundry and ironing for resident clergy.
- Clean parish offices, meeting spaces, waiting areas, and kitchen facilities.
- Ensure the Parish Centre, including halls, meeting rooms, kitchens, and toilet facilities, is maintained to a high standard.
- Replenish consumables such as toilet rolls, soap, hand sanitiser, and kitchen supplies.
- Monitor cleaning stock levels and request additional supplies when required.
- Undertake periodic deep-cleaning tasks, including windows, doors, skirting boards, appliances, and other high-use areas.

What We're Looking For

We're seeking someone who is not only competent in cleaning but who also embodies our diocesan values of **Competence, Reliability, Honesty, Perseverance**, and **Love**.

- Has previous cleaning or housekeeping experience.
- Takes pride in delivering a high standard of cleanliness and presentation.

- Has excellent organisational skills and attention to detail.
- Can work independently and use initiative.
- Communicates effectively and respectfully with a wide range of people.
- Is adaptable, reliable, and able to manage changing priorities.
- Demonstrates respect for the values and mission of the Diocese of Westminster and sensitivity towards people from diverse backgrounds.

Experience working in a faith-based or charitable setting is welcome but not essential.

Parish Centre cleaning will typically take place either in the early morning or after 4:00pm. Laundry duties can be completed on any weekday except Thursday

What we offer you

In return for your hard work and commitment to us, you will receive a competitive reward package which will include, but is not limited to:

- ✔ 23 days annual leave + bank holidays (pro rata for part time employees)
- ✔ Vouchers for free eye tests and £50 towards the cost of glasses
- ✔ Reward Gateway scheme offering discounts on a wide range of products and services
- ✔ Pension scheme for eligible employees – 5% paid by the employer
- ✔ Salary exchange (salary sacrifice) for pension
- ✔ Cycle to work scheme
- ✔ Enhanced maternity, paternity and adoption pay
- ✔ Employee Assistance Programme
- ✔ Life assurance/ Death in Service benefit

Who we are

We are the **Roman Catholic Diocese of Westminster**, a faith-driven charity rooted in service, tradition, and community.

At the core of our mission is a commitment to faith, education, and social justice. Guided by the Archbishop, we serve over 90,000 students across 208 schools, support 212 vibrant parishes, and drive countless social initiatives that bring hope and compassion to those in need. Our work extends beyond the Church walls, positively shaping communities and transforming lives.

We uphold the values of Competence, Reliability, Honesty, Perseverance, and Love—principles that define our mission and shape the way we serve. As we grow our team, we seek individuals who not only possess the skills for the role but also embody these values in their daily work.

If you are looking for a role where your talents, faith, and commitment to service can make a real difference, we would love to hear from you.

Diversity & Inclusion at the Diocese of Westminster and place it at the heart of our aim which is to reflect and connect with the diverse communities that we serve.