PARISH CENTRE & ST JOSEPH'S HALL

186a St John's Road, Boxmoor HP1 1NR

HIRE CHARGES (effective from 1st January 2020 onwards)

Parish Centre

Monday to Sunday	08:00am to 6:00pm	£24 per hour
	6:00pm to 10:30pm	£36 per hour

St Joseph's Hall

Monday to Sunday	08:00am to 10:30pm	£16 per hour

Deposit Charge

Monday to Sunday	£50:00 cheque

Deposit cheques will not be banked prior to the event and will be shredded/returned if all the terms and conditions have been met. The deposit cheque will be cashed and retained if any damage or breakages to any part of the premises has occurred or if any aspect of the terms and conditions have been breached.

Please note:

- These are the normal rates applicable to the hire of the Hall and its facilities. Special rates may be negotiated for a regular activity, charity or business booking.
- The Management stipulates a minimum of a 2-hour let for The Parish Centre
- All functions using the Parish Centre require a refundable deposit payable in advance. Deposits must accompany the application. This will be returned if the application is not accepted.
- If the application is granted the hire charge must be paid in full no less than 28 days in advance of the event date.
- The deposit (where applicable) will be refunded provided there is no retention under Condition 8 of the Hire Agreement.

Cancellation Charges

Cancellation fees will be charged as follows:

9.1.1 Cancellation within 28 days of the hire date – 25% deposit

9.1.2 Cancellation within 14 days of the hire date – 50% deposit

9.1.3 Cancellation less than 48 hours before the hire date will forfeit the whole deposit.