

Hemel West Parish Finance Committee
Minutes of meeting
Wednesday 7th June 2023 at 18:30 - Zoom

<p>Attendance:, Fr. Brian McMahon (Fr B), Minutes – Katy Kent (KK), Geoff Doyle (GD).</p> <p>Apologies: Anthony Parisi (AP)</p> <p>Email address for distribution: Father Brian – brianmcmahon@rcdow.org.uk Katy Kent – hemelwestfin2@rcdow.org.uk Geoff Doyle – hemelwestfin3@rcdow.org.uk Anthony Parisi – hemelwestfin4@rcdow.org.uk Shirley Bailey – shirleybailey@rcdow.org.uk</p>	
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1.	Capital Projects / Health and Safety	
	<p>The condition survey of the buildings has now been done, Chris Fanning is recovering from an operation but we should have the report when he is back up and about.</p> <p>Boxmoor & St Marks lighting upgrades - awaiting outcomes of asbestos survey; we have received a demand for payment, but haven't seen a copy of the report and so are not prepared to pay until this has been received. Fr B is following up with Diocesan Health and Safety team as may have gone straight to them.</p> <p>We will need to get new quotes from Tom Flynn (and some others).</p>	Fr B
2.	Climate Change / Environmental Issues	
	<p>Solar panels and cavity wall – we would need some direction from the diocese, as they have approved contractors. Fr B has received an email from Ben Arnold of Carbon Rewind who has been commissioned by the diocese for carbon surveys, and is following up on this.</p>	Fr B
3.	Heating	
	<p>Budget has tripled versus prior year on this to allow for significantly higher rates.</p>	
4.	Planned Giving Drive / Fundraising	
	<p>KK is still to undertake some analysis on overall pattern of giving with a view to updating on this quarterly (access to OPAS was requested for KK and GD but rejected as only Chair may have access).</p> <p>Discussed that Fundraising experience is something that we need on Finance Committee. Geoff works with a parishioner/DENS Fundraising manager & will discuss with her if any interest in joining.</p>	KK GD

5.	Rent review	
	This is now with Paolo from the diocese for follow up.	
6.	Finance Committee Chair	
	Further discussed that we need to try and get a Chair in place to help structure Finance Committee meetings – to mention to the Parish Council and call out at Sunday mass.	Fr B
7.	Budget 2023	
	GD presented the Budget 2023 and all confirmed happy to sign off on this final version, 5, and to be sent to Shirley for upload.	GD
	GD talked the committee through some of the details of the budget; in particular repairs and renewals and major capital projects.	
	The cost of a new PA system is still unknown but could increase significantly depending on provider. GD to find and share previous correspondence on this.	GD
	Potential future items were discussed, in particular the heating as this is an older system, and we should start thinking about updating this now as takes time, especially with winter in mind. Fr B will ask the diocese, the parish priest for Stevenage as they installed a highly effective heating system, and Chris Fanning.	Fr B
	Date of next meeting – Monday 9th October	