

Reports for Parish Pastoral Council

08 January 2018

Area of Activity	
Our Lady's Bereavement Team (Antonietta Tinney)	
Activity since last PPC meeting	
<p>As previously mentioned during our meeting on 4th September, our meeting on 15 November 2017 was to decide on a training/refreshing course for our team. After having gone through various links, which were mainly aimed to train people who wish to become professional councillors and involved various costly sessions, we have agreed to have an "in house" training session on Wednesday 17th January 2018, based on an article written by Madge Ford "Bereavement-Growing in Pastoring" which we found right for our purposes. The training will be held in the new Parish office.</p> <p>We had our "Reflection and Sharing" afternoon for the bereaved family on Saturday 9th December. There were few attendees maybe due to the busy Christmas period but the event was satisfactory nevertheless.</p>	
Suggestions for change/improvement/issues to be addressed	
<p>It is important to have regular meetings (the next meeting will be on 17th January 2018). Our aim is to have a strong team for supporting parishioners in need of our "ministry".</p>	
Objectives set	Who
<ul style="list-style-type: none">-To make our team more known within the parish.-Continue to send sympathy cards to newly bereaved families.-To send cards on the first anniversary.	All

Area of Activity Report on Ecumenism for Parish Council

Activity since last PPC meeting

- The CTH Annual General Meeting was held at Walsworth Rd Baptist Church on Thurs 16th Nov 2017
- The Fourth Session on Church and the Community – Education was held. It was a presentation by Geraint Edwards the Head Teacher of the Priory School. He covered finance, retaining staff and mental health issues.
- The meeting with Bim Afolami our new MP was discussed. It was a useful meeting.
- GRIT – Growing Resilience in Teenagers is a new initiative.
- Millers Cafe – 2 times per month at Walsworth Road
- Various Reports – Chair, Treasurer, Faith and Learning, Mission and Outreach, Local Community, Justice and Peace, Christian Aid, Hitchin Street Angels, Publicity, Prayer Link, PHASE, Hitchin Churches' Schools Worker/Children's and Youth Forum, North Herts Interfaith Forum, Ministers' Meeting
- Proposed Appointments
- Chair – John Maguire (Tilehouse Street Baptist Church)
- Vice Chair – Rev Donald Smith (Built on Faith Apostolic Church)
- Secretary – John Richardson (St Mark's)
- Treasurer – Andy West (Tilehouse St Baptist Church)
- Independent Examiner – Paul Smith (Letchworth Roman Catholic Church)
- Faith and Learning Officer – Helen Richardson (St Mark's)
- Mission and Outreach Officer – Kathy Jones (New Testament Church of God)
- Local Community Officer – Trish Bonnett (Our Lady's)
- Justice and Peace Officer – Steph Dias (Our Lady's)
- Publicity Officers – Donald and Leigh Smith (Built on Faith Apostolic Church)

Forthcoming Events

CTH dates and venues

- **Nativity Crib Festival St Ippolyts Church 2-3 Dec**
- **Christmas Tree Festival Holy Saviour 9-10 Dec CTH had a Prayer Tree**
- **Carols in the Market Place 10 Dec**
- **Somewhere to go at Christmas Day/Boxing Day and New Year's Day was at Walsworth Road Baptist Church**
- **CTH meetings Mon 5th Feb at New Testament Church of God, Tues 22nd May at Hitchin Christian Centre, Wed 19th Sept Wymondley Baptist Church including an update on PHASE, Thur 22nd Nov Christchurch all at 8pm with tea/coffee at 7.30pm**
- **18-25th Jan Week of Prayer for Christian Unity, Theme *That All May Be Free* chosen by the churches in the Caribbean**
- **Sundays 14 & 21 Jan - Morning Pulpit exchanges**
- **Sun 21 Jan 6.30 United Service at Our Lady's including the induction of John Maguire of Tilehouse Street Baptist Church as Chair of CTH**
- **Sun 28th – 4pm Taize service at St Mark's Church**
- **Ash Wed 14th Feb – 12.30 pm Christian Aid Lunch organised by Our Lady's**
- **19th Feb onwards Lent House Groups**
- **Fri 2nd March – 1.30 Women's World Day of Prayer service at New Testament Church of God**
- **Good Friday 30th March 10.30 am United walk of witness from Bancroft Gardens**

<p>and act of worship at 11 am in the Hitchin Market Place</p> <ul style="list-style-type: none"> • 13 – 19th May Christian Aid week • Sun 20th May Pentecost Party in the Square • Sat 22nd Sept Community Fair • Sun 9 or 16th Dec 4.30 Carols in the Market Place 	
Suggestions for change/improvement/issues to be addressed	
Objectives set	Who

Area of Activity Health and Safety**Activity since last PPC meeting**

Fire Safety training was held on Wednesday November 8th at 7.30pm in our church for the Deanery. The training was delivered by Chris Horsfall of Precision and was very well received. Following discussions with Chris at the training the Fire Evacuation plan drafted last year was re-visited and briefings held to communicate the procedure with Fire Marshalls, from our various ministries, after Masses on the 2nd/3rd December. Fire evacuation practices were then completed successfully during Masses on the 23rd/24th December. Many useful lessons were learnt and improvements to procedures are to be incorporated and trialled at the next practice in 2018. This is significant progress in an area raised annually on our previous H&S risk assessments and so special thanks to Trish for driving and facilitating this supported by John Chamberlain.

John C has then completed the following list of issues raised in last year's report ensuring we are in good shape for the upcoming annual inspections later this month (8th Jan at 09:30AM). Some tasks remain outstanding pending further clarifying discussions with Precision but nothing major.

- A Fire Pack, a diagram given to the fire service if they are called out to a fire giving a plan of the site buildings with information such as the location of gas safety cut of valves, fuse boxes and any dangerous chemicals, was completed and a draft sent to Precision. It will be discussed further at the upcoming annual inspections although the fire service said it was more than sufficient. Copies of these are now located at the various entrances to church buildings.
- Installed boarding to edge of path slope in front of Hermitage Shed (to prevent slippage of walking sticks over edge)
- Provided chamfer to bottom edge of back doorway adjacent to LCR and UCR (was trip hazard)
- Scout Hut - remove wiring from area adjacent to curtains next to rear wall heater timer to prevent potential catching when drawing curtain
- Confirmed with a professional testing company that Legionella testing is not required for central heating header tank in UCR
- Chamfered edge of SH floor entry into kitchen (was trip hazard)
- Erected correct FIRE exit signage near UCR exit.
- Provided another British Standard First Aid kit to the SH kitchen to replace missing one

Suggestions for change/improvement/issues to be addressed**Objectives set****Who**

Complete Fire Pack

JC

Support Upcoming Annual Inspections

JC

Area of Activity Inter-Faith Relations

Activity since last PPC meeting

On Wednesday 13th December the North Herts Inter Faith Forum had its last meeting. We heard about a Luton amateur dramatic company, the Khayaal Theatre Group that puts together with an Inter-faith character, based on scriptural and traditional faith stories. We became rather interested in enabling them to perform in the North Herts area possibly during the Inter-faith week in 2018. We also heard about the work of the Crown Prosecution Service, and of the training they can provide.

Also, Nathan Davies and Siobhan Osgood – Raising awareness of Suicide Prevention Strategy To see an overview of the draft [Hertfordshire Suicide Prevention Strategy 2017](#). National guidance recommends that every local authority carries out an annual suicide audit, develops a suicide prevention action plan, and establishes a multi-agency group to co-ordinate effective action within the local area. Hertfordshire are working on actively engaging multiple agencies within the private, public and third sectors to help develop and deliver the plan. The team hopes to launce 'Just Talk' programme this January 2018, aimed at boys in secondary schools in Hertfordshire.

They currently are working on 'Spot the signs' and 'Save a life' campaigns in Hertfordshire. The three strands include:

- Raising awareness
- Suicide Prevention training – *this is a full day training offered to professionals and community leaders*. This training is free to attend, courtesy of the Hertfordshire Partnership Foundation Trust (HPFT). For more information and training dates, please see attached sheet.
- Signposting

Suicide Prevention training is fully funded one-day training course for voluntary sector employees, they hoped that every faith community would have at least one elected trained person in it.

The training is being arranged to:

- Increase awareness and knowledge
- Introduce practical steps about how to respond
- Make you feel more confident in spotting the signs of suicide

The training will take place as below: dates are also on the [Spot the Signs website](#)

26 January Welwyn Garden City 10am-4pm

23 February Hitchin 10am-4pm

23 March Potters Bar 10am-4pm

27 April Abbots Langley 10am-4pm

25 May Ware 10am-4pm

Would our parish wish to make the most of this free training available???

To book your place please email your preferred training date to: spotthesigns@hpft.nhs.uk or call 01727 865070. Also, the for a free 20 minute online training, click : [Free 20 minute online training](#)

A significant grant from local council community services has been secured and the NHIFF contribution to the Hitchin Friends Meeting Peace Garden will be formalised this January and an order will then be placed for the suggested colourful garden furniture made from recycled plastics. It is expected that all faiths at present involved in NHIFF should be represented on the plaque.

Michael and I have attended on 18th November at 4pm at the Coptic Cathedral of St. George the enthronement of HG Bishop Angaelos as the first Copt Bishop of the newly formed Coptic Orthodox Diocese of London, we gave the PPC/parish good wishes of congratulation, and prayers for a blessed future for His Grace and the Copt community in the UK. It was a very festive

occasion and we collected a memento icon “Jesus the good shepherd through the ministry of the priesthood” for the parish that were being handed out and also brought copies of the service booklet.

(If Fr. Tom brings it to the meeting, you will be able to see it)

Inter-Faith St. Alban is organising a talks evening on Wednesday 25th April at 7:30 pm on the topic “FAITH – Friend or Foe of the Environment?” with contributions from the Quakers, Buddhists and Catholics (Fr. Tom) - look out for the poster closer to the time.

Youth inter faith engagement – your views and examples

From Mr Ashley Beck – national Inter Faith Development Officer (extract from e-mail received)

The programme of work on youth inter faith engagement highlighted at the National Meeting is under way. I am writing to you as the IFN staff member leading on support of this process.

An Advisory Group is assisting on taking forward development of a new edition of the *Connect youth inter faith action guide* and prepare a special discussion paper about youth inter faith engagement for a youth-focused National Meeting on 4 July. As part of this, IFN is seeking to draw in experiences from a range of relevant organisations, including those of member bodies. If you click on <http://www.smartsurvey.co.uk/s/3556485OWI8> you will come to a short survey that seeks help in providing:

- details of youth inter faith projects that member bodies have been involved with;
- youth inter faith resources;
- member bodies’ engagement with schools; and
- opportunities for young people in leadership and governance roles

The deadline for responses is Friday 16 February 2018.

Does the parish youth team wish to respond to the short survey mentioned?

Lastly: **10th Anniversary of “A Common Word”**

(extract from Westminster Interfaith newsletter – Dec 2017)

13 October 2017 marked the 10th anniversary of the publication of ‘*A Common Word between us*’. For a number of years it generated a lot of fruitful discussion - not sure if there is as much interest or activity around it today. According to His Grace Dr Rowan Williams, Archbishop of Canterbury in 2010, this open letter “*was a landmark in Muslim-Christian relations and it has a unique role in stimulating a discussion at the deepest level across the world*”.

138 Muslim scholars, clerics and intellectuals from every denomination and school of thought in Islam, representing every Islamic country or region in the world, came together for the first time since the days of the Prophet (ﷺ) to declare the common ground between Christianity and Islam. They addressed the declaration to the leaders of all the world’s churches, and indeed to Christians everywhere. They hoped that the document would provide a common constitution for the many worthy organizations and individuals who carry out interfaith dialogue all over the world. Often these groups were unaware of each other, and duplicated each other’s efforts. *A Common Word Between Us* gave them a starting point for cooperation and worldwide co-ordination, and it did so on the *most solid theological ground possible*: the teachings of the Qur’an and the Prophet (ﷺ) as well as the commandments described by Jesus Christ (ﷺ) in the Bible. Despite their differences, Islam and Christianity not only share the same Divine Origin and the same Abrahamic heritage, but the same two *greatest commandments*.

Adapted from A Common Word Website

Suggestions for change/improvement/issues to be addressed

As above.	
Objectives set	Who
	DME

Area of Activity Justice & Peace

Activity since last PPC meeting

Last year Fr. Tom is brought to the parish the urgent petition on behalf of the Mauá Community in São Paulo, Brazil - Over 200 families face eviction from their home. At the end of November 2017 news came from Brazil that they had been allowed to stay in their homes, the forced evictions had been suspended, see: https://cafod.org.uk/News/Campaigning-news/Brazil-campaign-success?utm_campaign=8928640_Action%20News%20November%202017&utm_medium=email&utm_source=The%20Catholic%20Agency%20for%20Overseas%20Development%20%28CAFOD%29&dm_i=12IB.5BDDS.OOWF75.KIMMB.1

Tuesday 21st November - The **One World Group** of our parish is had its AGM followed by a talk given by guest speaker Rev Dr. Gehad Homsey on "**Mercy Ships - the hospital ship**". Sharing from his own experience of serving as a doctor in the ship, he spoke on the charity's history and work, he was very well received and entertaining, and a generous collection was made.

Sun Jan 14th Peace Sunday 2018 - the theme is "**Migrants and Refugees – seekers of peace**". See Pax Christi website for resources: www.paxchristi.org.uk

The **Westminster Justice & Peace commission** has put together an **Intergenerational European Pilgrimage** from the 2nd to 11th April 2018 by coach at £695 – poster is now in the porch, and details will be sent for the newsletter and parish web-site. Calling at: Calais, Brussels, Strasbourg, Taizé, Assisi, Rome, and Geneva. It's an *intergenerational* trip: 18s-35s and 35s and over. We should encourage the younger parishioners to take part since the future Europe will be experienced by young people very differently from the older generation. Application forms are available. Organised by Fr Joe Ryan, Barbara Kentish, Julia Corcoran

CAFOD's new campaign has been to highlight the large numbers of children around the world without access to electricity in their school and homes, that impair their ability to develop and become better educated, called "**Power to be ...**" it is both meant to raise awareness and calling on Melanie Robinson, the UK's representative at the World Bank, to shift the balance to support renewable energy which tackles poverty, so everyone can have the chance to fulfil their God-given potential. To sign the petition: <http://cafod.org.uk/Campaign/Power-to-be/Energy-campaign> - Cards are now available and will be brought to the parish before the end of January.

End Hunger Campaign UK are asking campaign groups, food banks and others to sign up by making an '**End Hunger pledge**', at <http://e-activist.com/page/15292/petition/> - and telling their MP and other local contacts about it. They would like to get 200 pledges by the end of January 2018. Those involved in, or in contact with, any food banks or local groups please ask them to sign up; or get your J&P group or parish to do so. They sent -

Join us in pledging to End UK Hunger in 2018 - Do you want to live in a society where...

- **Everyone has access to good food and no one needs to go to bed hungry?**
- **Children can live free from the damaging impacts of hunger on health and attainment?**
- **Families are able to afford good food on a regular basis through work and benefits?**
- **No one needs to go hungry, because the safety net protects us in times of crisis?**

With your the support we can build a powerful movement of groups across country committed to tackling the underlying causes of food poverty and hunger in the UK.

Can you help us reach our target of securing 200 End Hunger UK Pledges from local churches, food banks, or other local groups by the end of January 2018?

Ask your church, foodbank or other local group to Pledge to help End Hunger UK now.

Please make the End Hunger UK pledge now at <http://e-activist.com/page/15292/petition/1?ea.tracking.id=partners>

AGM & OPEN NETWORKING DAY possibly on 12 May 2018 will mark the 40th Anniversary.

ANNUAL JUSTICE & PEACE CONFERENCE will be 20th—22nd July 2018

The Hayes Conference Centre, Swanwick, Derbyshire – with the theme:

‘In the Shelter of Each Other the People Live’ - can we try an different approach this year?

Could the parish select a family with children of various ages that could benefit from this conference experience and part sponsor them to take part as a family, with a view to bring the benefits of an experience to the parish? Again would either Fr. Tom or Fr. Euloge like to take part this year?

I attended the William Temple Foundation Annual Lecture in London in December 2017 it was rather stimulating and inspiring. The video of the lecture *“Engaging a Politics of Hope – Economics, Belief and the Environment”* by Jonathan Bartley is now available online, as well as a transcript, both of which are available here: <http://williamtemplefoundation.org.uk/events/annual-lecture/>

And finally, some good news: **Apostleship of the Sea (AoS) port chaplain Rev. Roger Stone was awarded British Empire Medal** – in the Queen's New Year's Honour's List 2018 for services to the pastoral care of seafarers. <https://www.indcatholicnews.com/news/34064>

Suggestions for change/improvement/issues to be addressed

As above

Objectives set

Who

DME

Area of Activity LiveSimply - Ann Milner	
Activity since last PPC meeting	
<p>White Poppies for Peace were sold for the first time in the parish after Masses on 5th November. In addition the LS team held a Coffee Morning and raised nearly £85 for parish livesimply projects.</p> <p>Prayers for the Vatican Anti-Nuclear Weapons Conference as requested by Pax Christi were led by a LS team member at a CAFOD Retreat in Leeds in November.</p> <p>Both the above are examples of how the parish carries out the pledge to recommit to the centrality of Gospel non-violence.</p> <p>A LS social meal took place in late November with guests from the One World Group. These two parish groups (livesimply & One World Group (OWG)) have very similar objectives – indeed the OWG played a major part in enabling the parish to be given the live simply award – and we are investigating the possibility of amalgamating them.</p> <p>Three Coffee Mornings have been booked for 2018.</p> <p>The Pax Christi Advent Service was attended.</p> <p>Plans are in place to create a livesimply Facebook page.</p> <p>A series of seminars organised by the Globethics organisation on the topic of 'Sustainability, Ethics and Action – What can we do?' featuring notable experts in the field (including Cardinal Peter Turkson, Prefect of the Dicastery for the Promotion of Integral Human Development Vatican) will be broadcast starting in January. These will be attended on behalf of the livesimply team and if possible will be downloaded and made available to anyone interested.</p>	
Suggestions for change/improvement/issues to be addressed	
<p>Reaching Out to local 'Eco' Groups: TBC</p> <p>Parish Garden: more wild flower areas to be planted & noticeboard to be created</p>	
Objectives set	Who
Attend Sustainability seminars	AMM
Carry out a review of livesimply team activities and objectives	LS Team

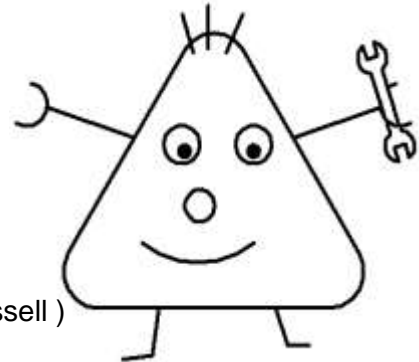
Area of Activity Maintenance

Activity since last PPC report

Summary

Credit - as always - to all volunteers

Extraordinary number of jobs by John Chamberlain
- both general and H&S



Activity since report of 6 Nov 2017

Imminent/In-hand

- 0/ LED flood light over front steps to the church (js/OliverRussell)
- 0/ minor repairs to scout hut floor (js)
- 0/ seal scout hut floor with PVA (js & Chrissi Evans)
- 0/ repair drips from EC guttering (MPBuild)
- 0/ draught strip under CH front door (consulted MPBuild 31/12/2017)
- 0/ Servers' sacristy : Cupboard doors to be replaced,
cupboard to be fitted above sink,
shelves under sink to be replaced (JVC)

----- snags addressed -----#

H&S stuff to satisfy 2016 Precision report's reqmnts (all JVC)

Install boarding to edge of path slope in front of Hermitage Shed (to prevent slippage of walking sticks over edge)

Provided chamfer to bottom edge of back doorway adjacent to LCR and UCR (was trip hazard)

Scout Hut - remove wiring from area adjacent to curtains next to rear wall heater timer to prevent potential catching when drawing curtains

Confirmed with a professional testing company that Legionella testing is not reqd for central heating header tank in UCR

Chamfered edge of SH floor entry into kitchen (was trip hazard)

Erected correct FIRE exit signage near UCR exit.

Erected Fire Plan material for Fire Brigade emergency use at entrances to church buildings

Provided another British Standard First Aid kit to the SH kitchen to replace missing one

Other..

(0000_*/ = DATE NOT RECORDED (all JVC))

0000_1/Put up an additional cork board in Cheryl's office (JVC)

0000_2/ Repaired Cheryl's PC's Office installation(JVC)

0000_3/Repaired TB's PC Teamviewer installation(JVC)

0000_6/Replaced worktops in Servers' Sacristy(JVC)

0000_7/ Couple of Hoovers repaired(JVC)

0000_8/ Continued attention to Fr M's laptop snagettes (JVC)

3112_1/ strip and clean fan heaters in church (JS & PhilippeJ)

1812_1/ PIR light installed over Parish House kitchen door (JVC)

1512_1/ obtain new bookshelves for library (JVC)

0712_1/ sort out projector box and leads (MikeE)

0512_1/ false-alarm:lights to CH too quick for FrA (JVC)
 0512_2/ check PIR light on side of Christoper House (JS)
 0512_3/ sort out supply of LED tubes (6ft) for Hall (MikeE)
 0512_4/ LED tubes to Cheryl's office (Mike & John)
 0512_5/ EC sliding door trim (MPBuild)
 0412_1/ wall lights in UCR now 4W LED. 2new shades (MikeE)
 0312_1/ replace power supply Cheryl's router (JVC)
 0312_2/ temporary store-platform in electric dungeon (JVC)
 1111_1/ pollard trees shading CH roof (Cristian Pinta et.al)
 0711_1/ top up the rat poison (JS)
 0711_2/ Relocate electric wall heaters in EC (JVC).
 3010_1/ Tap loose PH kitchen (JS)
 3010_2/ Reset ramp-lamp PIR after powercut (JS)

Suggestions for change/improvement/issues to be addressed

Outstanding Maintenance Snags

0/ Fernox into UCR radiator

NB: This is no longer deemed necessary : - box-in (Legionella Risk) UCR expansion tank

Objectives set

Who

Area of Activity Outreach – Trish Bonnett Jan 2018

Activity since last PPC meeting

Outreach

- Supported Milford Lodge with preparing for their carol service on Christmas eve. Tim also played the guitar for them.
- Supported parishioner with her PIP assessment and further appointment at Addenbrookes.
- Delivered Bethany club Christmas song session.
- Helping Margaret Connolly with meals and communion in Brenda's absence. Fr Euloge will be helping with communion.
- Fr Euloge introduced to Ann Adams to support her with communion whilst she is not able to make Mass.
- Helped parishioner get a disabled parking space outside her house.
- Visited John Murfet with Susanna at the unit in Romford
- Support for the Glenholmes.

Proclaim 15 projects

- Mike Edwards and I compiled the prayer book and printed and framed the pictures for the Comeback prayer group and will be delivering them over the coming week. 20 people have signed up. We will recruit another 11 over the coming weeks.
- We will now plan to send out a newsletter to those who we have not seen recently to let them know of the arrival of Fr Andrew and the future plans for the parish. It will also give an opportunity to update our database again.

Other tasks

Liturgy

- Altar server training delivered with Fr Euloge supporting Ben, Derek and Richard. 5 young people are now in training and enrolled into the guild.
- John Chamberlain has been working on the costing of the area for the organ. Viscount Organs will be in on Tuesday 9th January to assess the church and then submit a quotation. At this point we can put together the request for finance approval from the Diocese.
- An appeal to the Diocese yielded a parish who will give us a crucifix so we can get ours repaired. Fr Tom will arrange to collect it. Ideally we would like to get the existing cross repaired before Good Friday.
- Young readers training delivered by Bridie Duffy. Three more young readers trained.

- Advent reflection service delivered.
- Crib was assembled by a willing group of parishioners and the carol service was attended by over 60 parishioners. Many thanks to the choir and Tom, on the organ and the young readers who delivered this service so ably.

Other support

- Fire evacuation training for the deanery delivered on 8th November. Over 50 people attended from our parish and other churches in the deanery. Recruited and briefed fire wardens after all Masses. Had evacuation practice at three Masses over the Christmas eve weekend.
- **Side Chapel project** meeting with Diocese and plan for going forward being formulated. Building regulations being applied for as far as I am aware but I will contact the architect to see where we are. Visited Margaret Osborne to discuss the moving of the children's library pictures into the new side chapel. Need to confirm in writing.
- **Lourdes Pilgrimage** Owen wants to arrange a meeting for all pilgrims so that we can plan the pilgrimage. We could still do with 4 more pilgrims to ensure Fr Tom's free place.

Suggestions for change/improvement/issues to be addressed

Objectives completed from last report	Who
Altar server training completed	TB/BS/Fr E/DS/RB
Crucifix secured for sacristy corridor and awaiting collection of large crucifix.	JC/TB
Objectives set	Who
Letter to non attenders to be sent in September (not done yet)	TB/ME

Area of Activity Safeguarding – Trish Bonnett Jan 2018**Activity since last PPC meeting**

All paperwork has been sent to the Diocese. Am now awaiting the diocese processing the applications to the DBS. All those in the parish who need to submit more Diocese documents have now be contacted.

Maria Greene has offered to support the DBS admin. Grateful thanks to Maria.

Suggestions for change/improvement/issues to be addressed

Ensure the parish is much more aware of our commitment to Safeguarding

Objectives completed from last report

Maria Greene has offered to support the admin. Now I have caught up I will show Maria what needs to be done.

Who

MG / TB

Objectives set

Complete the current round of DBS checks.

Initiate checks on those who have joined the MC team or children's liturgy team.

Who

TB

TB / MG

Area of Activity

Sacramental Preparation - Susanna Hawksley

Activity since last PPC meeting

RCIA This is going well and I now have Olga Maurello awaiting baptism at Easter and Daniela D'Amico preparing for Confirmation, also at Easter. Trevor's period of mystagogia has now finished and he is on his way! We will shortly celebrate the Rite of Welcome for Olga.

Baptism I will run another course in the spring. Keep seeing babies that have been baptised at Mass, so that's good!

Marriage preparation After some deliberation I have booked Jonathan and Lucy Bonnett again (despite the exciting arrival of their third daughter, just before Christmas!). They will deliver a marriage course in the parish on February 17th 2018. Young Florence may or may not heckle, depending on how hungry she is.

Confirmation The Confirmation catechists met over a dinner and held a session of the course, to get to grips with the job ahead. The next step is to hold an evening for the parents, to show them what we will be doing and to encourage them to engage with their children and foster good conversation about faith. The course proper starts on 14th January. We have 9 candidates, so far but more may appear in the new year.

Reconciliation and First Holy Communion The preparation for the sacrament of Reconciliation is now over and the children will receive the sacrament for the first time on January 13th, after the morning Mass. Some parents had to do catch-up sessions, for various reasons. The preparation seems to have gone well.

Suggestions for change/improvement/issues to be addressed**Objectives set****Who**

Area of Activity Website Jan 2018 – Trish Bonnett**Activity since last PPC meeting**

Andrew Thoelke has offered to support editing the website. He has been shown how to access the website and has made a start.

Changes to pages being planned. Justice and Peace will have petitions separately.

Live Simply and One World Group will have their own page. Meeting with Ann Milner about website after PPC meeting

Suggestions for change/improvement/issues to be addressed**Objectives completed from last report****Who****Objectives set****Who**

Update pages following discussions with J&P and Live Simply

TB/AT

Andrew will take over this report from now on.

AT

Area of Activity YOUTH	
Activity since last PPC meeting	
<p>Funday Sanday originally planned for the 10th of December had to be rescheduled for the 17th of December due to bad weather conditions and heavy snow fall. 29 children attended the event which had a nice relaxed atmosphere and was well received by children and parents.</p> <p>The next Youth Ministry event is the Epiphany Children's focus Mass planned for the 7th of January 2018 where Sun Seekers name and logo will be launched</p>	
Suggestions for change/improvement/issues to be addressed	
Objectives set	Who
	TP