

## Gift Aid Declaration Form

### 1 **My Details:** [PLEASE USE BLOCK CAPITALS]

Title ..... First Name:..... Surname: .....

Address.....

.....Postcode .....

Tel.....

*By giving you my telephone number, I consent to being contacted via this method.*

Email .....

*By giving you my email, I consent to being contacted via this method.*

### 2 **I would like to Gift Aid my donation.** [PLEASE TICK ✓]

I would like the Diocese of Westminster to treat all qualifying donations I have made since the 6<sup>th</sup> April 20.....\*, and all donations I will make in the future until I notify you otherwise, as Gift Aid donations. I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax in the current tax year than the amount of Gift Aid claimed on all my donations, it is my responsibility to pay any difference.

Signed: ..... Date: .....

*\*We can back-claim Gift Aid for up to the last 4 years, so please insert year as applicable.*

**Please notify the parish if your name or address changes, or if you no longer pay sufficient income tax or capital gains tax.**

For official use only

Parish Code: HOUNS

GAD:

### 3 **Protecting your privacy**

As a member of this parish, you are part of the Diocese of Westminster (registered charity number 233699), and as such your personal details and donations will be stored securely on the Diocese of Westminster's database. We comply with data protection regulation and the Fundraising Regulator's code of practice. We will never sell your data to third parties. We (your parish office and the Diocese) will use your details to administer your gifts, occasionally send you news on the work of the Church, and give you the opportunity to support appeals. We only share information with external organisations working on our behalf or when required by law (e.g. to claim Gift Aid). You can read our full privacy policy on [rcdow.org.uk/diocese/privacy-policy](http://rcdow.org.uk/diocese/privacy-policy). To update your contact preferences, email [supportercare@rcdow.org.uk](mailto:supportercare@rcdow.org.uk) or call 020 7798 9025.

### 4 **I would like to make my contribution by:** [PLEASE TICK ✓]

**Standing Order** - £..... per week / month (circle)

*Please complete the form on the next page and return to your parish*

**Weekly donation envelopes** - £..... per week / month (circle)

**Please send me more information about leaving a gift in my Will to my church.**

## STANDING ORDER

- Tear this section for you to use, to set up the Standing Order at your bank.
- This Standing Order is a Planned Giving donation to the Church (St Michael and St Martin, Hounslow).
- It replaces your Planned Giving envelopes.

Please email the Parish once you have SET it UP, with your full details (Full name and Address) [hounslowgac@rcdow.org.uk](mailto:hounslowgac@rcdow.org.uk). Thank you.

Account Name: WRCDT Hounslow

Sort Code: 40-05-20

Account Number: 11095463

**Please add your Surname, First Name, Middle Name or Initials as a reference, to help our bookkeeper.**

**If you have any queries, please contact, using the email address above.**

 **Please complete the Gift Aid form and return it to the Presbytery (Church Office).**