

**Parish Council Meeting Minutes**  
**Monday 13<sup>th</sup> February 2023**

<b>1. Present:</b>	Catherine Wloch (Chair), Michael Clark (Finance and SVP), Robert Nunn (CAFOD), Eileen Bonnar (Eucharistic Ministers and Readers), Richard Wloch (Folk Group), Ron Burchell (Parishioners Rep), Zoe Elliott (Altar Servers), Yvonne Hillier (Safeguarding) Jenny Mascarenhas (Mothers prayer group), Harriet Plumb (Jubilee trust), Daniella Burke (Choir), Noreen Flynn (Minutes), Fr. Sean (Parish Priest) and Fr. Jose (Assistant PP).
<b>2. Apologies received from:</b>	Siobhan Denny (Youth), Colin Frost (Finance and SVP).
<b>3. Welcome and prayer.</b> Fr. Sean opened the meeting with a prayer.	
<b>4. Matters and actions arising from previous meeting</b> There are no minutes from the Meeting on 09 <sup>th</sup> January as this was a social gathering to welcome Fr. Sean to the parish. Funding has been approved for Outdoor lighting at the Scout Hut but confirmation is needed as to whether it has been done. Colin Powell has resigned as Safeguarding Officer and Yvonne is seeking a new assistant. She will ensure that the safeguarding email 'ruislipsg1' has been transferred and checked for any unanswered emails.	
<b>5. Updates from the Groups</b>  <b>Safeguarding</b> The Diocese is putting a new system in place for DBS Checking. The aim is to reduce the amount of form filling required with the aim of speeding up the process. The current system is now defunct, and the majority of the outstanding Certificates have been issued. The Diocese is looking into setting up a paid role for DBS Checking. All of the DBS Checks have been done for the over seventeen years of age Alter Servers. Yvonne will distribute the email from the Diocese to the Parish Council Members so we can understand what is involved.  <b>Altar Servers</b> There are thirty Altar Servers currently on the rota. More help is needed for the 10.30 am and 12 pm Masses. It is anticipated that preparation for the Easter Ceremonies will commence soon. Zoe has said she will discuss with the Altar Servers whether any of them would be interested in doing the readings at Mass. The Altar Servers Group will be Celebrating its ninety-year Anniversary in the summer and it is hoped there will be an event to commemorate this important milestone. There is currently £624 available to finance a social evening for the Altar Servers.  <b>Finance committee</b> The Parish Finances remain in a Healthy State and there is support available for Organisations within the Parish.	

Discussions are taking place regarding the Redecoration of the Church, Update of the Boilers, Car Park Improvement and the installation of Defibrillators.

Income continues to be received from the Rental Properties.

### **Jubilee Trust**

The Thursday lunches are very well attended.

There had been a decline in the numbers attending the First Friday Lunches. No particular reason for the decline has been pinpointed and the event is now running at a loss.

A Ceilidh Night will be held on 18<sup>th</sup> March 2023. No decision has been made yet regarding the distribution of any surplus funds from this.

The Trust donated £500 to the Disasters and Emergency Fund for Aid to Turkey and Syria.

### **CAFOD**

CAFOD has donated £100,000 to the disasters and emergency fund in Aid for the victims of the Turkey and Syria earthquake.

There was a Justice and Peace meeting on 25<sup>th</sup> January 2023 which Robert attended on behalf of the Parish.

CAFOD Lenten fast day will take place on Friday 03<sup>rd</sup> March 2023.

The Lenten Collection will be taken up at all Masses on the weekend of 4/5<sup>th</sup> March 2023. Robert has requested to speak at the Masses and Fr. Sean will confirm

### **Eucharistic Ministers and Readers**

There continues to be a shortage of Readers for the Sunday Masses.

Fr. Sean has requested that all Eucharistic Ministers and Readers attend a meeting on 15<sup>th</sup> February 2023.

### **Parishioners**

There has been an observation from some parishioners that the white line markings in the car park have become very faint. Fr. Sean is addressing this.

### **SVP**

Members are still meeting regularly and making 20 to 25 visits per week to housebound parishioners both in their homes and in Care Homes.

They also play an active part in the Food Bank run by St. Gregorys in South Ruislip. Last week they were able to help over 70 families sent by social services and others. The donations made by our own parishioners play a very important part in the "top up" sector of the operation and really are much appreciated.

### **Choir**

The children's choir is doing very well with many children interested in participating. They sing at the 10.30 am mass once a month.

The Senior Choir hopes to commence practicing again very soon.

### **Folk Group**

The Music Leader will shortly be taking Maternity Leave so a replacement person needs to be found. In particular someone needs to be in place to cover the Easter Ceremonies.

### **Mothers Prayer Group**

Jenny will put a list of the Dates for the forthcoming meetings in the Notice Board.

**Fr. Sean**

The accounts for the year ended 31<sup>st</sup> December 2022 were presented to the meeting and Fr. Sean gave a detailed breakdown of the various amounts.

There is a sum of £3,670 sitting in the Fr. Duncan Lourdes Fund and this needs to be paid over to the Trust Fund. Instructions need to be given as to how to do this.

Fr. Sean said he will find out where the receipts from the Christmas Fair have been recorded.

Fr. Sean gave each member of the parish council a copy of the Feedback from the Synod and invited us to read it and give any comments to the next meeting.

There was a proposal for Sunday Morning Mass times to revert to 8.30 am, 10.00am and 11.30am after Easter. And for evening masses on Holy Days of Obligation to be at 7.30pm.

Going forward the taking up of the Offertory Gifts is to be reintroduced and the proposal to have a person to welcome new people into the church will be discussed at the next meeting.

**6. AOB**

It is hoped to have screens installed in the church to use instead of Hymn Books.

Richard observed that the Parish Website needs to be updated and this will be attended to in the coming months.

There needs to be a process put in place to establish a point of contact for when maintenance needs to be done.

**7. The next meeting will be on 13<sup>th</sup> March 2023 in the Coffee Lounge.**

**8. The meeting closed with a prayer.**