

**Parish Council Meeting Minutes**  
**Monday 10<sup>th</sup> July 2023**

<b>1. Present:</b>	Catherine Wloch (Chair), Fr. Sean Carroll, Fr. Jose Netto, Colin Frost (Finance and SVP), Robert Nunn (CAFOD), Richard Wloch (Folk Group), Ron Burchell (Parishioners Rep), Zoe Elliott (Altar Servers), Jenny Mascarenhas (Mothers prayer group), Daniella Bourke (Senior and Children's Choir), Siobhan Denny (Youth), Harriet Plumb (Jubilee Trust).
<b>2. Apologies received from:</b>	Eileen Bonnar (Eucharistic Ministers and Readers), Elizabeth Cox (Alter Servers), Yvonne Hillier (Safeguarding), Noreen Flynn (Minutes), Nicola McGeady (Guides),
<b>3. Welcome and prayer.</b> Fr. Jose opened the meeting with a prayer.	
<b>4. The minutes of the last meeting were approved and signed off.</b>	
<b>5. Previous Actions</b> <ol style="list-style-type: none"><li>1) Yvonne will check if different rules apply if events take place on a regular basis. <b>Continues</b></li><li>2) Zoe and Siobhan will visit the school. <b>Complete</b></li><li>3) Fr. Sean will speak to an IT person about alternatives. Two parishioners with IT skills identified and meetings scheduled. <b>Continues</b></li><li>4) Catherine will email Anne to confirm if Saturday 2<sup>nd</sup> December 2023 is an acceptable date for the Fayre. Date confirmed. <b>Complete</b></li><li>5) Catherine will put a notice in the Newsletter to appeal for toiletries for food bank. <b>Complete.</b></li><li>6) Fr. Sean will speak to the School Principal regarding representative on Parish Council. <b>Continues</b></li></ol>	
<b>6. Planning</b> <p>The discussion was focused on setting up a parish volunteering structure. The 3 weekends of Sept 17, 24 and Oct 1st will be dedicated for appeals for stewardship. Every parishioner will be given a booklet describing the different ministries in the parish and volunteering opportunities.</p> <p>Daniella, Siobhan and Catherine volunteered to work as a subgroup to organise. First meeting to be on Monday 17<sup>th</sup> July at 7:30 in the presbytery with Fr Sean. Others are welcome to join.</p> <p>An electronic copy of the draft handbook will be circulated to the parish council and any proposed changes, text or images (with appropriate approvals) to be sent to Fr Sean.</p>	
<b>7. Update from Parish organisations</b> <p><b>Christmas Fayre</b> The date has now been fixed for Dec 2<sup>nd</sup>. Susan Jeffery with Colin Frost will organise. Suggestions requested for charities or parish projects which may benefit from any surplus proceeds.</p> <p><b>Altar Servers</b> A new training programme will start in September which may include a social event.</p> <p><b>Finance committee</b></p>	

The proposed joint meeting with the Parish council in October will not be a formal meeting for the finance committee but an opportunity to share ideas and look at budgets.

### **SVP**

The donations to the Food Bank continue and are very much appreciated as there are between 30 and 40 families requiring help each week. A poster for the SVP will be put up in the church.

### **Youth**

The trip to Lourdes is in two weeks.

A very successful BBQ was held in the parish gardens.

All of the youth groups will take a break from the end of July.

The holiday club has over 20 children registered.

Parish groups are requested to consider attending a youth session to explain what they do. These sessions could be scheduled for September onwards.

### **CAFOD**

The letter to the World Bank on 'fix the food system' was signed by 65 parishioners and sent to CAFOD who have received completed letters from almost 100 parishes.

Tony Sheen, the Westminster CAFOD co-ordinator will retire in August. A successor will be announced as soon as possible.

### **Children and Adult Choir.**

The adult choir will continue to sing at the 11:30 Sunday mass throughout August. The children's choir will have a summer holiday break and return in September with the hope of expanding to cover the 3<sup>rd</sup> Sunday in each month as well as the first.

### **Folk Group:**

The Folk Group now sings at the 10am Mass on 2<sup>nd</sup> and 4<sup>th</sup> Sunday of the month but will break for summer and return in September.

### **Mother's Prayer Group.**

The prayer group continues to meet regularly and to offer prayers.

### **Parishioners' rep**

The car park markings have confused some but it was confirmed that they are for repair estimates and not new bay markings.

### **Jubilee trust**

Lunch numbers back up again. Considering an international night event perhaps in November

## **8. AOB**

The parish Council needs a higher profile. Also a parish mission statement would be helpful in guiding our decisions. A candidate statement offered by Fr. Sean was " We are family".

Carbon neutral progress. The diocese sent some experts to evaluate insulation options and quotes for the work are being sought.

**9. Next Meetings.**

The next meeting will be 11th Sep 2023.

Future meetings:

Oct 9th - joint meeting with Finance Committee

Nov 13th

Dec 11th

**10. The meeting closed with a prayer.**