

Parish Council Meeting Minutes
Monday 11th March 2024

1. Present:	Catherine Wloch (Chair), Fr. Sean Carroll, Fr. Jose Netto, Siobhan Denny (Youth), Colin Frost (Finance and SVP), Zoe Elliott (Altar Servers), Jenny Mascarenhas (Mothers Prayer Group), Eileen Bonnar (Eucharistic Ministers and Readers), Ron Burchell (Parish Rep), Holly Cook (Volunteer Co-Ordinator), Noreen Flynn (Minutes).
2. Apologies received from:	Nichola McGeady (Guides and Brownies), Yvonne Hillier (Safeguarding), Daniela Bourke (Catechetical Co-ordinator/Senior & Children's Choir), Robert Nunn (CAFOD/Justice&Peace), Gary Plumb (Scouts and Cubs), Harriet Plumb (Jubilee Trust), James Boyle (Seminararian).
3. Welcome and prayer: Jenny opened the meeting with a prayer. Holly was welcomed to the meeting	
4. The minutes of the last meeting were approved and signed off.	
5. Matters Arising: The Lenten Prayer Sessions are progressing well as are the Stations of the Cross. There was good feedback from having different themes each week. The altar serving preparation for Easter has been organised. The parish Synod Meeting has taken place and the survey reports have been sent to the Dean, Fr. Nicholas.	
6. Parish Party for Volunteers: The invitations have been prepared and some have been sent out. The Caterers have been confirmed. Holly will liaise with Daniela to ensure that all volunteers have been included.	
7. Updates from the groups	
Finance committee: Arrangements for refurbishment of the car park after Easter has been finalised and the finance is in place.	
SVP: The food bank continues, and donations are still coming in from the Parish.	
ORCHYD: Paula Aubrey has been approached to be the Trustee from the Parish and she will contact the ORCHYD Committee.	
Youth: The numbers for the younger Youth group are down at the moment. The middle group may need to be split into two groups as it's quite large. The older group are about commence an Environmental Project within the Parish. Five young people will go on the Lourdes Pilgrimage this year. All have Bursaries so not as much fundraising will be needed. DBS Checks entitled "Lourdes Pilgrimage" are required to be completed by April. Siobhan will liaise with Yvonne to expedite. South Ruislip Confirmation Group have come to our parish for an Information Day in advance of their Retreat.	
Jubilee Trust: the Ceilidh on 16 th March 2024 will go ahead.	
Eucharistic Ministers/Readers: Nothing to Report.	

RCIA: Zoe queried if there would be a Reception for the Candidates after their ceremony. Daniela and James to confirm.

Safeguarding: A new Audit Report has been requested by the diocese to check that all records are up to date and establish if any renewals are required. Any Parish group (who meet children and responsible adults) will need a DBS check.

Volunteer Coordinator: Holly will look at possibly having refresher days for the Volunteers and consider training if necessary.

Fr.Sean:

The Carpark refurbishment and Barrier repair will be carried out after Easter.

Another quote for the Screens has been requested and it is hoped to have them installed by the summer.

The insulation and decorating work in the presbytery is almost completed.

It is hoped to bring the Live Streaming of the Masses in house at some point.

The New Website is progressing.

The Lenten Activities in the parish are going well.

8. AOB. Two Eucharistic Ministers and two Readers have agreed to be part of the Washing of the Feet on Maundy Thursday. Eight more people are needed. Siobhan will coordinate.

9. Date of next meeting

The next meeting will be 8th April 2024.

The meeting closed with a prayer from Fr. Sean.

Actions:

- Siobhan was asked to investigate all the costs involved in the purchase of a minibus and report to the next meeting.
- Fr. Sean - The Altar Servers portal will be progressed along with the new website.
- Fr. Sean - Discussions still ongoing re School and PTA Representatives.
- Holly – identify a new minute taker.

Future dates

1. May 13
2. Jun 10 – joint meeting with Finance Committee
3. Jul 8