

Parish Council Meeting Minutes
Monday 12th February 2024

1. Present:	Catherine Wloch (Chair), Fr. Sean Carroll, Fr. Jose Netto, Daniela Bourke (Catechetical co-ordinator/Senior & Children’s Choir), Siobhan Denny (Youth), Robert Nunn (CAFOD/Justice & Peace), Colin Frost (Finance/SVP), Zoe Elliott (Altar Servers), James Boyle (Seminarian), Noreen Flynn (Minutes).
2. Apologies received from:	Jenny Mascarenhas (Mothers Prayer Group), Eileen Bonnar (Eucharistic Ministers and Readers), Ron Burchell (Parishioners Rep), Angela Alvares (Folk Group), Nichola McGeady (Guides and Brownies), Yvonne Hillier (Safeguarding).
3. Welcome and prayer: Fr. Sean opened the meeting with a prayer.	
4. The minutes of the last meeting were approved and signed off.	
5. Matters Arising: The Easter preparations are ongoing with the dates being set for the Penitential Service (25 th March 2024), All the dates for the Stations of the Cross have been filled apart for 8 th March 2024. The Lenten Leaflet has been distributed at the Masses.	
<p>6. Parish Party for Volunteers: The date has been set for 19th April 2024 from 7-10 pm. Daniela has contacted caterers for food only – it was agreed to go with caterer’s price. Drinks will be provided by the parish and procured by Daniela and James (who will also do the teas ad coffees at the party). Zoe will create an invitation card, to be sent out by the leader of each group. RSVP date and method to be agreed. Daniela will contact the leaders of the various groups to gauge numbers.</p> <p>7. Updates from the groups</p> <p>Finance committee: Meeting is scheduled for this week. Finances are strong.</p> <p>SVP: James now volunteers at the Food Bank. There are about 80 recipients each week. A person from South Ruislip library now comes to read with the children while parents queue at the Food Bank.</p> <p>ORCHYD: A request for a Trustee from the Parish has been made. Colin will do a summary of the requirements for the Newsletter. The committee would like to visit the Hesdin Hall to assess its suitability for the ORCHYD Holiday.</p> <p>Youth: Numbers have dropped among some of the younger groups. Letter has been sent to the school. South Ruislip Confirmation Group are coming to the Parish for a Retreat Day hosted by Siobhan. A Deanery Event for Youth Ministry hosted by Ruislip is being planned targeted at the 16-30 age group. There has been little interest from other parishes in the deanery so far and Siobhan undertook to ask priests to promote the initiative in their parishes.</p> <p>Children and Adult Choir. Preparations are ongoing for the various Easter Services.</p> <p>Folk Group: New Piano has been installed and is good. Preparations for Easter are under way.</p> <p>Catechetics: First Holy Communion and Confirmation Programmes continue. RCIA: Eight Candidates will attend the Rite of Election ceremony at the Cathedral on 17th Feb. James and Daniela will also attend.</p>	

Eucharistic Ministers/Readers:

Guides and Brownies: Date for Church Parade is 25th February 2024 at 10 am.

CAFOD: Robert Attended a West London Justice and Peace meeting on 27th January 2024 where people gave updates on what is happening in their parishes. He also attended a meeting on 30th January 2024 where Fr. Dominic Robinson led the discussions on whether “Catholics should be interested in the Mayoral and General Elections”.

Lenten Fast Day is Friday 23rd February 2024 and retiring collection will take place at the weekend masses.

Altar Servers: The rehearsal dates have been booked for the Easter ceremonies. Zoe will approach volunteers for the Maundy Thursday washing of the feet.

Fr. Sean

End of Year Accounts have been prepared and will be presented to the Finance Committee at their next meeting. A surplus has been recorded for the year.

It is hoped to have a Volunteer Coordinator installed soon.

The cost of resurfacing and relining the carpark has been agreed, and it is hoped to have this, and the barrier repair completed soon.

The heating system in the house is being updated and other maintenance work is being done.

The Parish Website is being upgraded and the installation of projectors and screens in the church is progressing.

A request has been received from The Vatican to have further Synod Discussions. Siobhan will prepare a letter to send to the various groups and organise a meeting.

9. **AOB.** James has investigated the issues with the Dona Contactless Payment Machine in the foyer and has contacted the Endeavour IT Company who have identified the problem. We need to upgrade the ‘access point’ and are awaiting the go ahead from Fr Sean/Anne.

10. Date of next meeting

The next meeting will be 11th March 2024. To be held in the **Bec Suite**.

The meeting closed with a prayer from Fr. Sean.

11.

Actions:

- Siobhan was asked to investigate all the costs involved in the purchase of a minibus and report to the next meeting.
- Fr. Sean - The Altar Servers portal will be progressed along with the new website.
- Fr. Sean - Discussions still ongoing re School and PTA Representatives.
- Fr Sean/Daniela – identify a new minute taker.

Future dates

1. Apr 8
2. May 13
3. Jun 10 – joint meeting with Finance Committee
4. Jul 8