

## **GIFT AID**

Please let the Parish Office know if your gift aid status has changed. If you are no longer paying sufficient tax to be eligible to gift aid your donations, we need to know so that we can update our records. If you are not gift aiding your offertory donations and would like to do so and anybody who has recently set up a standing order and wishes to gift aid their donation, please complete the attached gift aid form and either email it to the parish office or post it through the presbytery door.

I am sure you are familiar with Gift Aid, but just to confirm: your parish, as part of the Diocese of Westminster (registered charity number 233699), will treat any donations that you make through your direct debits or standing orders each month and all qualifying donations you make in the future, until you notify us otherwise, as Gift Aid donations. You must be a UK taxpayer and must pay at least as much Income Tax and/or Capital Gains Tax in the current tax year as the amount of Gift Aid claimed on all your donations. If you pay less, it is your responsibility to pay any difference.

Your personal details and donations will be stored securely on the Diocese of Westminster's database. We comply with data protection regulation and the Fundraising Regulator's code of practice. We (your parish office and the Diocese) will use your details to administer your gifts, occasionally send you news on the work of the Church and give you the opportunity to support appeals by post. We only share information with external organisations working on our behalf or when required by law (e.g. to claim Gift Aid). You can read our full privacy policy on [rcdow.org.uk/diocese/privacy-policy](http://rcdow.org.uk/diocese/privacy-policy).

Please therefore complete the attached form with as much information as possible not forgetting to tick the part where it states that you would like to Gift Aid your donation. If you would like to set up a new standing order or change your existing standing order again please complete the sections as necessary.

Many thanks to everybody for their continued support to the Parish.