

Action Minutes-PPC Meeting 14.09.2021

Present:

Deacon Justin Cross	Peter Godwin	Elizabeth Lizzio, Vice-Chair
	Mark James	Martha Moroney-Lewis
Deacon Paul O Connor	Maureen Kelly, Secretary	Eamon Rafferty
	Christine Lambert, Chair	Emma Smith
Teresa Clarke	John Lambert	Jackie Tominey

Apologies

Fr Francis Antwi-Darkwah		
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1	Actions from Minutes of 15 June and 17 July 2021(15 mins)
1.1	Logo for St Barts –Amendments to logo and thanks given to Nick Clarke for editing to emphasis message of outreach.
1.2	Mid-July to Mid-September Delivery by the PPC and Maintenance Committee: Cake Bake Support to the Pilgrimage to Cop 26 Feedback BBQ Ecumenical Leaflet issued Garden reshaping and hall roof repairs completed Christine shared in respect of the BBQ : <ol style="list-style-type: none">1. It was a very successful event overall, based on feedback, and we now have a template to deliver in the future.2. Cost to the Parish had been £161.38 only.3. One unopened box of wine and bottle of rose plus all other drinks would be given towards the October Fairtrade Lunch.4. Some opened boxes of wine had been shared to Park Street Residents as a thank you for the use of their gazebo and these are now back in the Committee Room. They need to be used within 6 weeks of opening.5. c 100 people attended - some on the attendee list did not attend but some not on the list attended. A table of feedback reflections, both on what went well and what could be done better, had been prior shared with PPC members in respect of the cake bake and Christine has circulated a summary in respect of the BBQ feedback. It was agreed that the experience from delivering these two events has given valuable learnings and endorsement for the approach in future events.
2	Updates on Parish Focus Areas Update reports had been shared prior to the meeting by our Parish Focus Group leads: Building Community and Youth Groups' (joint report)

	<p>Ecumenical Group Social Justice Group Spirituality Group</p> <p>Points arising from discussion on these reports included:</p> <ol style="list-style-type: none"> 1. Endorsement of the way forward approach proposed by Peter Godwin (Group lead) for the Spirituality Group which built on the initial framework outlined at the July '21 PPC meeting 2. Endorsement of the way forward approach proposed by Mark James (Group lead) for the Social Justice Group which built on the initial framework outlined at the July '21 PPC meeting 3. Ecumenical - Teresa Clarke (Group lead) advised of a Churches Together in St Albans Prayer Walk (this Sunday, 19/09) and Creationtide focus through until 04/10. A newsletter entry would share information for Creationtide activities.
3	<p>Parish Continuing Communications St Barts Together Edition 2 -</p> <p>The next edition is targeted to be issued for early November '21. Christine delivered a briefing on the outline content identified so far which include:</p> <ol style="list-style-type: none"> 1. Our annual plan including outputs from Parish Survey 2. An article from Peter Goodwin 3. A spirituality article from Fr Francis 4. An article on fire measures & recent works by John Lambert 5. Cake Bake and BBQ photo collages (all persons who having given permissions) <p>We can ask parishioners for their entries via the Newsletter. Lizzie and Natalie will continue work on production of this edition and Deacon Paul will have editor responsibility. Final approval will be by Fr. Francis.</p>
4	<p>PPC Planning Calendar 2021/22 (see updated Plan - Appendix B)</p> <p>Together we reviewed progress to date under the calendar and then discussed and added brainstorming thoughts on upcoming events through until Christmas '21. Key points included:</p> <p>Family Fast Day -Arrangements were being led by Mark James. Envelopes would be collected in the weekend of the 02/10 and 03/10. Mark will be sending a newsletter entry to Justin for this coming weekend to begin the messaging to the Parish and a further entry for the following weekend too.</p> <p>Adult Formation-Justin will be speaking with Jacquie Harrison with a view to the programme restarting in January '22.</p> <p>Fair Trade Lunch Sunday 31/10-It has been proposed that funds are directed to the Jesuit Refugee Service. Mark James will look to members of the PPC to assist with some food preparation. The intention is for each main dish to contain at least one Fairtrade ingredient. Given the current limitations for Parish gatherings, we are working under a proposed to limit this invitation to a maximum of 50 attendees. This lunch has a reputation for outstanding desserts, donated by parishioners, which it would be good to continue.</p> <p>Harvest Festival Sunday 17/10- It was agreed that the spread of harvest goods should be placed on the altar steps at the beginning of mass. The altar flora and foliage decorated and selected hymns to reflect the harvest theme too. Harvest donations of packaged foods (dried/tinned/boxed/wrapped) would be encouraged. It was planned that the harvest donations would be given to the Trussell Trust foodbank. Jackie suggested that a share of the harvest donations could be given to the Sopwell Community Trust too. She informed that this is a local food charity with a philosophy to deliver to people and families from a mix of cultures who are in need. It was agreed more planning will be needed for this event.</p>

	<p>This is only 4 weeks away-who will be taking the lead? Propose Peter and Mark (Spirituality and Social Justice with lead from Ecumenism – check with Teresa.</p> <p>Next Cake Bake-this will be targeted for November '21. It is suggested that this event will have a youth focus. Our Building Community and Youth group will meet soon to agree details for the planning. It is hoped that the youngsters of our current confirmation group will take a part both in contributions to the event and in delivering on the day. Lizzie, Maureen and Paul will discuss how to bring this together.</p> <p>Advent Packs-Teresa informed that the Trinity United Reform Church was planning a range of activities around a theme of Christmas Carols for Advent. These activities would be for both adults and children. It was suggested that our children could perhaps join in with the children activities too or have parallel or same theme activities at St. Barts.</p> <p>December-</p> <ul style="list-style-type: none"> • HCPT Carol Singing-once again we hope Barbara Bliss will lead the organising. Barbara is well experienced in successfully delivering and knows the contacts for our venues. • Christingle- It was agreed this would fit well for the first Sunday in Advent (28/11) with the children processing from the Church after the 10.30 Mass. Youth and Spirituality groups to lead on details for delivery. Emma will liaise with St Adrian's Headteacher to encourage attendance at the Christingle service. • Christmas Eve Family Mass 16:00- Past years have shown that this is a popular mass for attendance by families with young children. This year it is planned to offer a gathering in the hall for drinks before all depart home. Youth and Building Community will lead on the planning. • Christmastide Lunch-A few years ago, Louise and Craig Brown supported by the Confirmation group delivered a very happy and tasty seasonal meal. The date of the 09/01/22 was agreed for this celebration. Planning to be led by Building Community. We have subsequently contacted Craig & Louise to see if they are interested in participating in planning etc and await a response. <p>Parish Diamond Jubilee-This will be a very special celebration for our Parish. Justin and Paul will make inquiry of the Bishop's office as to availability for 29/05/22. If this date is not suitable, a booking with the Bishop in Autumn '22 will be looked for.</p> <p>The final sign off of the PPC planning calendar will be at Oct 2021 meeting by Fr Francis and having the benefit of results from our parish survey taken into consideration.</p>
5	<p>Developing our Parish Mission – to deepen our understanding and discuss ideas on how to take forward</p> <p>The reflection and discussion on “Divine Renovation” – Chapter 5 “Laying the Foundation – first 4 items (pages pp 87-135) was postponed to the October '21 meeting.</p>
6	<p>Update on future needs of Maintenance John Lambert delivered an update which included:</p> <ol style="list-style-type: none"> 1. The Presbytery flat roof needs to be resealed at an expected cost of @ £4000. At some point in the near future, it will need replacing. 2. The trees close to the church are to be significantly trimmed back in November '21, 3. Our gardens have now been put into good shape with the work of Blessed Earth and the efforts of our parishioners. 4. The soffit board under the eaves of the Presbytery need repainting at the front and a check made of the condition at the back. 5. No volunteers have yet come forward for the fire marshall role. Messaging will continue in the weekly newsletter. Members of the PPC are asked to consider taking this on themselves and encouraging others. It is not an onerous responsibility. Mark stepped forward as a Fire Warden. John to attend training on 15 September at St Albans and St Stephens.

7	<p>Any Other business</p> <ol style="list-style-type: none"> 1. Consideration was given as to whether future PPC meetings should be held by members attending a location in person. There were divided opinions on this. It was agreed, given we are now at the start of Autumn, to review the proposal at the October meeting when there should be an indication of the covid impact with the change of season weather, return of young people to education and return of more people to the workplace. 2. There is a need for identification of a parishioner to take on the lead for childrens' liturgy now that Hazel has stood down. Justin (Liturgy Lead) will speak with Pam McElroy and Chris Blandford and take this forward. Given the years that Hazel has delivered under this lead, it was agreed that some acknowledgement should be given to her on behalf of the Parish. 3. Michelle Fitzgerald will be leaving the role of Parish Office Administrator after 10 years. Michelle has delivered very valued work for the Parish and the Clergy. It was agreed that Michelle too should be given an acknowledgement on behalf of the Parish. <p>Outputs from Survey – analysis work will be supported by Michelle</p>
8	Date of Next Meeting – Mon 11 October 2021 19.30 hours Zoom

2021 PPC Meeting Dates: Mon 11/10, Tuesday 16/11, Weds 15/12.